

WORLD ASSOCIATION OF ANTI-DOPING SCIENTISTS (WAADS)

BYLAWS

Approved on WAADS annual meeting 2011 in Cologne

BYLAW I. Code of Conduct and Ethics

Section 1

Members must adhere to the Code of Conduct and Ethics published by the Association.

BYLAW II. Membership Nominations and Qualifications

Section 1. Affiliate Member (NON-VOTING MEMBER)

The Membership Committee may nominate for Affiliate Member any applicant who demonstrates a scientific interest in combating non-physiological performance enhancement and a commitment to the objectives and Code of Conduct and Ethics (and supplemental guidelines) of the Association. When assessing applicants for Affiliate Member, the following must be considered:

- Laboratory experience in testing techniques and methods;
- Scientific degrees which must include a bachelor's degree in a branch of science applicable to testing for doping materials or techniques;
- Postgraduate qualifications and experience;
- Publications in peer reviewed scientific journals;
- Membership of scientific societies;
- Professional and ethical reputation.

An applicant for Affiliate Member must have a recommendation from at least two Fellows only one of whom may be a member of the Executive Board.

Affiliate Members may attend scientific and business meetings, may not vote on Association business, make nominations, hold positions, nor be promoted to any other classification of membership without meeting appropriate criteria.

Section 2. Scientist (VOTING MEMBER)

The Membership Committee may nominate for Scientist only an applicant who meets the criteria for Affiliate Member, who has at least three years experience in the science or practice of athletic drug testing, and is currently employed in a laboratory accredited by the World Anti-Doping Agency (WADA) or equivalent. Equivalence shall be determined by a two-thirds vote of the Fellows.

An applicant for Scientist must have a recommendation from at least three Fellows only one of whom may be a member of the Executive Board.

Scientist members may attend scientific and business meetings of the Association, may make nominations, vote for Officers and Board Members, hold certain positions, and be reinstated as other members.

Section 3. Fellow (VOTING MEMBER)

The Membership Committee may nominate for Fellow an applicant who meets the criteria for Scientist and who is Technical or Scientific Director of a laboratory accredited by the World Anti-Doping Agency or equivalent. Equivalence shall be determined by a two-thirds vote of the Fellows.

The Membership Committee may alternatively nominate for advancement to fellowship only an applicant who has been a Scientist for at least three years and who has maintained professional standards of competence and conduct.

An applicant must also offer evidence of one of these:

Significant contribution to the science of doping control, which usually shall be five or more peer-reviewed research papers on which they are primary author;

or

Senior responsibility for three or more years in the practice of doping control;

or

Exceptional contributions to other objectives of the Association.

Fellows may attend scientific and business meetings of the Association, make nominations, vote in all elections and on Association business, and hold any position.

Section 4. Honorary Member (NON-VOTING MEMBER)

The Nominations, Elections and Membership Committee may nominate for Honorary Membership only a person who has contributed to the science of fighting non-physiological performance enhancement in sport, and is so recognized by the Fellows. A candidate for Honorary Membership must be endorsed by at least five Fellows.

Honorary members may attend meetings but shall not be entitled to any other privileges of membership and shall not be obliged to pay Association dues or fees.

Section 5. Emeritus Member (NON-VOTING MEMBER)

The Nominations, Elections and Membership Committee may nominate for Emeritus Membership a member of WAADS with a past active career in doping analysis and who was an active member. The reason for such a nomination is usually based on retirement of the member. A candidate for Emeritus Membership must be endorsed by at least 5 fellows.

Emeritus Members may attend meetings but shall not be entitled to any other privileges of membership and shall not be obliged to pay Association dues or fees.

BYLAW III. Election to Membership or Change of Membership Status

The Nominations, Elections and Membership Committee shall provide a summary of their deliberations on each candidate for membership or change in membership status to the Executive Board. Election to membership or change in membership status requires a minimum of four positive votes of the Executive Board. The nominee shall be advised of his status by the Secretary.

BYLAW IV. Responsibilities of Association Members

Section 1

Members shall pay dues within 90 days of the date of sending the dues notice. WADA Accredited Laboratories shall pay the annual laboratory fee as defined by the Executive Board annually. This shall be the main source of capital of the Association. WADA Accredited Laboratory members, from laboratories that have paid the annual member's fee, shall pay a reduced fee defined by the Executive Board annually.

A Member of the association, who is not a member of a WADA accredited laboratory shall pay a separate fee depending on the level of membership. The amount shall be defined by the executive board.

Section 2

All laboratories with Fellows of the Association are expected to participate in educational quality assurance schemes as determined by the Association. The purpose of these proficiency studies is to maintain and improve laboratory performance.

BYLAW V. Responsibilities of Officers with Respect to Public Statements

Only the President may speak on behalf of the Association. If possible, he/she should consult with the Executive Board prior to issuing a public statement.

Should the President have a conflict of interest, the Past-President or President Elect may serve as the spokesperson. The President-Elect must consult with at least two members of the Executive Board prior to issuing a public statement.

BYLAW VI. Reprimand, Sanctions, Suspension, and Expulsion

In accordance with Article 8 of the Constitution, a member may be reprimanded, sanctioned, suspended, or expelled from membership in the manner herein prescribed. The member must have been given opportunity to be heard by the Executive Board, in person or by mail, at the member's option and expense.

Charges against a member may be brought in writing by any member to the attention of the Secretary for presentation to the Executive Board, and these charges shall be investigated by the Board. If the Board finds the charges substantial, it shall then provide opportunity for the accused member to be heard. If that person fails to answer within 30 days, or if the Board decides the defence by the accused member is unsatisfactory, the Board may reprimand or impose sanctions on the accused; or it may recommend to the membership that the member be suspended or expelled.

A member shall not be suspended except by affirmative vote of the majority of Fellows. Such voting shall be conducted by mail.

A member shall not be expelled except by affirmative vote of two-thirds of Fellows. Such voting shall be conducted by mail.

BYLAW VII. Termination and Reinstatement of Membership

Fellow status shall terminate when a member ceases to be officially engaged as Technical or Scientific Director or Senior person responsible in doping control within a WADA Accredited Laboratory or equivalent. A member in good standing may be re-classified an Affiliate or Scientist as described in Bylaw II. Reinstatement as a Fellow may be considered in the manner described herein.

Scientist status shall terminate when a member ceases to be officially employed in a WADA Accredited Laboratory or equivalent. A member in good standing may be re-classified an Affiliate as described in Bylaw II.

A member shall be reinstated on resuming engagement within doping control in a WADA Accredited Laboratory or equivalent with written application for reinstatement within two years. Otherwise, a former member must submit a new membership application when again engaged in doping control within a WADA Accredited Laboratory or equivalent.

BYLAW VIII. Nomination and Election of Officers and the Executive Board

Section 1

The President-elect shall normally be elected each second year. The Nominations, Elections and Membership Committee shall send to the Secretary the names of qualified candidates for the position of President-elect, and qualified candidates for the position of at-large Executive Board member. Scientists and Fellows shall be notified of these nominations no later than four calendar months before the pertinent annual meeting.

The Secretary, Treasurer and two members of the Executive Board shall be proposed every third year by the Nomination, Elections and Membership Committee in the same manner as above. The election of the Secretary and Treasurer may not occur in the same year.

Section 2

Other nominations signed by two or more Scientists or Fellows may be submitted to the Secretary for inclusion on the ballot no later than three calendar months before the pertinent annual meeting.

Section 3

Voting shall be conducted by secret vote at the annual general meeting as arranged by the executive board. Candidates with the highest number of votes cast shall be elected to office and elected officers shall resume their duties directly after the election.

Section 4

In the event of a tie vote, a second secret vote between the tying candidates shall be taken at the pertinent annual meeting.

Section 5

Abnormal vacancies may be filled by appointment by the Executive Board.

Section 6

An Executive Director shall normally be appointed by the Executive Board for a period of three years.

Section 7

The Executive Director shall be responsible for the co-ordination of the tasks of the committees and working groups described under BYLAW X. The Executive Director shall compile the annual WAADS diary for the period from the annual general meeting up to the end of January every year, to be approved by the Executive Board for presentation to the annual general meeting.

Section 8

The Executive Board may at any time decide to terminate the appointment of the Executive Director before completion of the three years' service without having to provide justification. The Executive Director will receive an annual indemnity from the association. The amount to be defined by the Executive Board. The Executive Board is entitled to appoint a replacement Executive Director for a period of up to a further three years.

BYLAW IX. Meetings and Publications

Section 1

Only Voting Members (Fellows and Scientists) may vote. If a Voting Member is unable to attend a meeting, he may nominate a Member in writing to the President. If approved, the representative shall be empowered to act as a Voting Member on any business.

Section 2

Upon request of a member, the Executive Board may extend an invitation to a non-Member to attend an Association technical session.

Section 3

The Executive Board must approve any publication of the Association.

BYLAW X. Committees and Working Groups

The standing committees of the Association will be :

- the Nominations, Elections and Membership Committee,
- the Quality Assurance Committee
- the Technical Committee,
- the Web Committee.

The ad-hoc committees of the Association will be established by the Executive Board from time to time whenever there is a need.

Section 1

The Nominations, Elections and Membership committee shall be composed of the three most recent past-Presidents, the Executive Director, and other Members appointed by the Executive Board each for a term of one year. The Committee shall be chaired by the most recent Past-President,

Section 2

The Executive Board shall appoint a Chairman and members of the Quality Assurance, Technical and Web Committees each second year for a term of two years.

The Quality Assurance Committee shall prepare and co-ordinate ongoing studies into laboratory proficiency for educational purposes only and distribute reference materials that may assist with these studies.

The Technical Committee shall co-ordinate and disseminate information about the application of new technologies, technical relations with WADA and provide assistance with general issues relating to laboratory methodologies.

The Web Committee shall be responsible for maintenance of the WAADS website.

Section 4

The President may, with approval of the Executive Board, appoint one or more Working Groups to address scientific issues of relevance to the Association and the public interest. The majority of the members of any Working Group must be Fellows. It is possible that some members of a Working Group may not be Members of the Association.

BYLAW XI. Amendments to the constitution

Section 1

Any proposal for amendment to the constitution shall be submitted in writing to the Secretary over signatures of not less than three members of the Executive Board, not less than twelve Scientists or Fellows of the Association, or by a duly appointed Working Group.

Section 2

The Executive Board shall consider proposed Amendments and make recommendations to Scientists and Fellows. All proposed Amendments to be presented at a meeting, whether favourably or unfavourably considered by the Executive Board, shall be communicated in writing by the Secretary to voting members not less than one calendar month before the meeting. If requested by the sponsors, a short statement of reasons for adoption shall accompany this communication. Recommendations of the Executive Board shall also be appended.

Section 3

Modifications to constitutional amendments may not be made from the floor at meetings. A two-third affirmative vote of Scientists and Fellows shall be required for adoption of any Amendment.

Section 4

Consideration of proposed changes in the Constitution and Bylaws shall be first order of business at the annual meeting after introducing new members and appointing Working Groups.